**Mandatory Disclosure**

1. Name of the Institution: INTERNATIONAL INSTITUTE OF MANAGEMENT SCIENCES

Address: Bombay Road (NH-6), Uluberia, Palara (Opp. Bisk Farm),
P.O-Mahisrekha, Howrah-711303
Telephone : (033)22652516
E-Mail : iimsdesk@yahoo.co.in

1. Name and address of the Trust/ **Society** / Company and the Trustees: INTERNATIONAL INSTITUTE OF MANAGEMENT SCIENCES
Address: Bombay Road (NH-6), Uluberia, Palara (Opp. Bisk Farm),
P.O-Mahisrekha, Howrah-711303
Telephone : (033)22652516
E-Mail : iimsdesk@yahoo.co.in

3. Name and Address of the Vice Chancellor/ **Principal** / Director

Prof. (Dr.) Suresh Chandra Patnaik
Address: Alaktika Housing Complex, NewTown

North 24 Pgs., Kolkata- 700157

E-mail: principal.iimkol@gmail.com

4. **Name of the affiliating University:**

Maulana Abul Kalam Azad University of Technology, West Bengal

5. **Governance Committee**

Members of the Board and their brief background

|  |  |
| --- | --- |
| Chairman | Dr. N.R. Banerjea, Ex-Chairman WEBEL and Ex-Vice Chancellor, Bengal Engineering and Science University |
|  | Mr. Deba Prasad Ray, Ex-Member of Parliament Director of Technical Education, Govt. of West   Bengal (Ex-Officio)(vice-chairman)Dr. Sisir Kumar Bhattacharyya, Secretary, IIMSDr. Ashok Kumar Mukherjee, Director of Studies, IIMSDr. C.K. Chanda – Nominee, Higher Education Dept, Govt. of West BengalRegional Officer (E) & Assistant Director. AICTEDr. Kali Kumar Chaudhi– Nominee, MAKAUT, WBDr. Ranjan Ghosh –Member , Ex-IIMC & IIT KharagporeDr. Sandip Kar – Chairman , IIMSDr. Swapan Kumar Dey – Ex-Director, MGI (ISBM Pune)Dr. Subir Bandyopadhyay- Ex Pricipal, IIMS |

**Members of Academic Advisory Body**

Prof.(Dr.) Ananda Mohon Pal
Prof. Ashok Banerjee
Prof. (Dr.) Suresh Chandra Patnaik
Prof. (Dr.) Ashok Kumar Mukherjee
Prof. (Dr.) Subir Bandyopadhyay

Prof. (Dr.) Kali Kumar Chaudhi

Frequently of the Board Meeting and Academic Advisory Body: 2 times in a year

**Organizational chart and processes Annexure -I**



* Nature and Extent of involvement of Faculty and students in academic affairs/improvements: **Teaching**, **Grooming**
* Mechanism/ Norms and Procedure for democratic/ good Governance: **Democratic Governance / Procedure maintained**
* Student Feedback on Institutional Governance/ Faculty performance: **Maintained**
* Grievance Redressal mechanism for Faculty, staff and students

 **Members of Grievance Redressal Committee**

1. Dr. Suresh Chandra Patnaik, Principal
2. Dr. Ashok Kumar Mukherjee, Director
3. Prof. Ashok  Banerjee, HOD (Evening) IISWBM, Former President AIMA
4. Dr. Jyotirmoy Mandal, Associate Professor & Teacher-in-Charge
5. Mrs. Tanusri Chatterjee, Assistance Professor
6. Mr. Saibal Ganguly from AIM India Foundation
* **Establishment of Anti Ragging Committee Members:**

**Members:**

* Dr. Suresh Chandra Patnaik, Principal, IIMS
* Mrs. Monalisa Chakraborty, Administrative Officer
* Dr. Bijoy Kumar Bhadra, Adjunct Faculty
* SDO, Uluberia
* SDPO, Uluberia

**Guardian Representative:**

 Mr. Dwijendralal Baksi Father of Sovandeb Baksi, 2nd year MBA

**Students Representative:**

Sovandeb Baksi, 2nd year MBA

Isika Ghosh, 2nd year MBA

Soudiya Mallick, 1st year MBA

Establishment of Online Grievance Redressal Mechanism:

Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University:

* Dr. Suresh Chandra Patnaik, Principal
* Dr. Ashok Kumar Mukherjee, Director
* Prof. Ashok  Banerjee, HOD (Evening) IISWBM, Former President AIMA
* Dr. Jyotirmoy Mandal, Associate Professor & Teacher-in-Charge
* Mrs. Tanusri Chatterjee, Assistance Professor
* Mr. Saibal Ganguly from AIM India Foundation
* **Establishment of Internal Complaint Committee (ICC)**

**Members:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. | Presiding officer  | DR. SURESH CHANDRA PATNAIK | Chairperson | principal.iimskol@gmail.com | 9007047854 |
| 2. | Faculty Member | MR. SANDEEP BHATTACHARYA | Member | Sandeep2023.iims@gmail.com | 9748702458 |
| 3. | Faculty Member | DR. ASHOK KUMAR MUKHERJEE | Member | ashokmukherjee.iims@gmail.com | 7439879345 |
| 4. | Non-Teaching Employees | MRS. MONALISA CHAKRABORTY | Member | monalisa.iims2021@gmail.com | 8335993875 |
| 5. | Non-Teaching Employees | MR. SANKARSAN ROY | Member | iimsdesk@yahoo.co.in | 9831301807 |
| 6. | Member form NGO | Mr. Saibal Ganguly from AIM India Foundation | Member | Saibal.ganguly66@gmail.com | 9830052952 |
| 7. | Student’s Member | AYANDEEP JANA | Member | Ayandwipjana02@gmail.com | 6295567981 |
| 8. | Student’s Member | TAMASHA ROY | Member | Tamasharoy52@gmail.com | 8910601988 |
| 1. | Presiding officer  | MRS. ANITA CHOWDHURI | Chairperson | **anitachowdhuri0@gmail.com** | 9129153178 |
| 2. | Faculty Member | DR. TARUN KUMAR SAMADDAR | Member | principal.iimskol@gmail.com | 9007441027 |
| 3. | Faculty Member | MR. ATANU MAZUMDER | Member | atanu.iims65@gmail.com | 9830147431 |
| 4. | Non-Teaching Employees | MRS. MONALISA CHAKRABORTY | Member | monalisa.iims2021@gmail.com | 8335993875 |
| 5. | Non-Teaching Employees | MR. SANKARSAN ROY CHOWDHURI | Member | iimsdesk@yahoo.co.in | 9831301807 |
| 6. | Member form NGO | Mr. Saibal Ganguly from AIM India Foundation | Member | Saibal.ganguly66@gmail.com | 9830052952 |
| 7. | Students Member | ADITI NASKAR | Member | aditinaskar788@gmail.com | 9062296573 |
| 8. | Students Member | SK. ATEK HABIB | Member | atekhabib1011@gmail.com | 7980179020 |

* **Establishment of Committee for SC/ ST**

**Members:**

1. Dr. Suresh Chandra Patnaik, Principal, IIMS
2. Dr. Bijoy Kumar Bhadra, Adjunct Faculty
3. Dr. Jyotirmoy Mandal, Assoc. Professor & Teacher-in-Charge
4. Rittick Das, 2nd year Student
5. Tamasha Roy, 1st year Student
* **Internal Quality Assurance Cell**

**Members:**

1. Dr. Suresh Chandra Patnaik, Principal, IIMS
2. Dr. Ashok Kumar Mukherjee, Director
3. Dr. Jyotirmoy Mandal, Assoc. Professor & Teacher-in-Charge
4. Mrs. Monalisa Chakraborty, Administrative Officer
5. Mrs. Parul Swaroop, Assistant Professor
6. Mr. Sandeep Bhattacharya, Assistant Professor

6. Programmes

|  |  |
| --- | --- |
| Name of Programmes approved by AICTE | MBA |
| Name of Programmes Accredited by AICTE | Nil |
| Status of Accreditation of the Courses |  Nil |
| Total number of Courses | 1 |
| No. of Courses for which applied for Accreditation | NA |
| Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SARAnd visits completed/ Results of the visits awaited/ Rejected/ Approved for ….. Courses: | NA |
| Name | MBA |
| Number of seats | 60 |
| Duration | 2 Years |
| Cut off marks/rank of admission during the last three years | 40% |
| Fee | 4.3 lakhs |
| Placement Facilities | Yes |
| Campus placement in last three years with Minimum salary, maximum salary and average salary |
| **Minimum salary** | **2 Lac P.A** |
| **Maximum salary** | **4.5 Lac P.A** |
| **Average salary** | **3 Lac P.A** |
| Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details | **Nil** |

Details of the Foreign University: NIL

|  |
| --- |
| Name of the University |
| Address |
| Website |
| Accreditation status of the University in its Home Country |
| Ranking of the University in the Home Country |
| Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agencywhich has approved equivalence. If no, implications for students in terms of pursuit of higherstudies in India and abroad and job both within and outside the country |
| Nature of Collaboration |
| Conditions of Collaboration |
| Complete details of payment a student has to make to get the full benefit of Collaboration |
| For each Programme Collaborated provide the following:Programme FocusNumber of seatsAdmission ProcedurePlacement FacilityPlacement Records for last three years with minimum salary, maximum salary and average salaryWhether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval |

7. Faculty

|  |  |
| --- | --- |
| **Branch wise list Faculty members** | MBA Course |
| **Permanent Faculty**(i) Dr. Suresh Chandra Patnaik, Principal (ii) Dr. Jyotirmoy Mandal, Associate Professor & TIC(iii) Mrs. Parul Swaroop, Assistant Professor(iv)Mrs. Tanusri Chatterjee, Assistant Professor(v) Mr. Ayan Sengupta, Assistant Professor(vi) Mr. Sandeep Bhattacharya, Assistant Professor(vii) Dr. Bijoy Kumar Bhadra , Visiting Professor(viii) Mr. Kaushik Ghosh, Visiting Professor |   |
| **Adjunct Faculty** |  NIL |
| Permanent Faculty: Student Ratio | 20:1 |
| Number of Faculty employed and left during the last three years | Employed: 03 & left none |

8. Profile of Vice Chancellor/ Director/ **Principal**/ Faculty

|  |
| --- |
| For each Faculty give a page covering with Passport size photograph D:\21.12.2022\Desktop\Faculty file, 2024\Suresh\S.C. Patnaik, pic.jpg |
| i. Name | Dr. SURESH CHANDRA PATNAIK |
| ii. Date of Birth | 01. 07.1959 |
| iii. Unique id |  |
| iv. Education Qualifications | MBA, Ph. D  |
| v. Work ExperienceTeaching : **25** yearsResearch : 5 yearsIndustry: **15** yearsothers |   |
| vi. Area of Specialization | Marketing |
| vii. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level |  MBA/ PGDM |
| viii. Research guidance |  2 |
| No. of papers published in National/ International Journals/ Conferences | Padhy, P.K., Patnaik, S., and Patnaik, A (2014)., “**A Study on Consumer Buying Behaviour in Organized and****Unorganized Retailing”.** Published proceedings of 2014 Annual Conference of the Emerging Markets ConferenceBoard on “Listening to Consumers of Emerging Markets” organized by **IIM, Lucknow** (Noida Campus), Delhi NCR,India during 9-11 January, 2014. ISBN: 978-81-928560-0-1;● Padhy, P.K., Rao, T. S., and Patnaik, S.C. (2013), “**Glimpses of Corporate Social Responsibility Initiatives in Indian****Business”.** In Himachalam Dasaraju (Ed.), **“Corporate Governance: Emerging Issues and Global Challenges,”** ExcelIndia Publications, New Delhi (ISBN: 978-93-82062-85-1);● Padhy, P.K. and Patnaik S. (2012), **“A Review of Ethical Issues in Healthcare Service”**. In Kartik Roy and Sandip Kar(Eds.), ‘Development Management in the Twenty First Century’, Nova Science Publishers, Inc., New York, USA (ISBN:978-1-62100-699-2);● Padhy, P.K. and Patnaik, S., **“Determinants of Physicians’ Decisions: A Study of Marketing Efforts in Selected****Pharmaceutical Companies”.** Published proceedings of 4th International Conference in Marketing held at **Indian****Institute of Management, Ahmedabad**, India (5-7 Jan., 2011);● Padhy, P.K. and Patnaik, S., **“A Review of Ethical Issues in Healthcare Service”.** Published proceedings (ISBN:978-18-6499-953-2) of 7th International Conference on “Sustainable Development '' jointly organized by IIDS2(Queensland, Australia)**-IIMS (Kolkata, India) held at Kolkata** (13-18 Dec., 2010). Recipient of “Best Paper Presenter''Award;● Padhy, P.K. & Patnaik, S., **“Implementation of Right CRM Strategy for Pharmaceutical Industry”,** Delhi BusinessReview, Vol. 9, No. 2, July-December, 2008 (ISSN: 072-222X- Listed in Cabell’s Directory, USA). Also available at:http://ssrn.com/abstract=1526102;● Padhy, P.K. & Patnaik, S., **“Evolving a New Format for Growth and Survival of Indian Retail Industry”,** Strategy: TheJournal for Management Development, Vol. XI, Dec., 2007 (ISSN-0973-2977);● Padhy, P.K. and Patnaik, S., **“Pharma Marketing in India: Prospects and Challenges”**, Indira Management Review, Vol.XI, No. 2, July, 2007 (ISSN-0974-3928).● Attended a FDP on QOE at BIT,Mesa in 2016● Presented 2 papers at an International Seminar at BU● Attended A Marketing Conclave at KSOM on 22/9/18. |
| Master | MBA (Marketing) |
| Ph.D.  | Ph. D (Management) |
| ix. Projects Carried out |   |
| x. Patents |   |
| xi. Technology Transfer |   |
| xii. Research Publications |  **20 + journals** and papers |
| xiii. No. of Books published with details |   |

9. Fee

|  |
| --- |
| Details of fee, as approved by State Fee Committee, for the Institution |
|

|  |  |
| --- | --- |
| Admission fee | Rs.   30,000/- |
| 1st year Tuition fee      | Rs.2,00,000/- |
| 2nd year Tuition fee      | Rs.2,00,000/- |
| **Total :** | **Rs.4,30,000/-** |

 |
| Time schedule for payment of fee for the entire programme |   |
| No. of Fee waivers granted with amount and name of students |  NIL |
| Number of scholarship offered by the Institution, duration and amount |   |
| Criteria for fee waivers/scholarship | 60 %Marks throughout |
| Estimated cost of Boarding and Lodging in Hostels | NA |

10. Admission

|  |  |
| --- | --- |
| Number of seats sanctioned with the year of approval | 60 |
| Number of Students admitted under various categories each year in the last three years | Average 18 per year |
| Number of applications received during last two years for admission under Management Quota and number admitted |  NIL |

11. Admission Procedure

|  |
| --- |
| Mention the admission test being followed, name and address of the Test Agency and its URL(website)(I) MAT: Conducted by All India Management Association(II) JEMAT : State Level Entrance Test for admission to MBA conducted by MAKAUT |
| Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test) | 30 through MAT, 30 through JEMAT |
| Calendar for admission against Management/vacant seats: |
| Last date of request for applications | 15th June 2023 |
| Last date of submission of applications | 1st July 2023 |
| Dates for announcing final results | 7th July 2023 |
| Release of admission list (main list and waiting list shall be announced on the same day) | 7th July 2023 |
| Date for acceptance by the candidate (time given shall in no case be less than 15 days) | 7 Days |
| Last date for closing of admission | 6/7/2023 |
| Starting of the Academic session | 7/7/2023 |
| The waiting list shall be activated only on the expiry of date of main list | Yes |
| The policy of refund of the fee, in case of withdrawal, shall be clearly notified  | Yes |

12. Criteria and Weightages for Admission

|  |  |
| --- | --- |
| Describe each criterian with its respective weightages i.e. Admission Test, marks in qualifying examination etc. | Admission Test : 50%, Graduation Marks : 50% |
| Mention the minimum level of acceptance, if any | 40% |
| Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years | 40% |
| Display marks scored in Test etc. and in aggregate for all candidates who were admitted | 50% (Around) |

13. List of Applicants

|  |  |
| --- | --- |
| List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats | 23 |
| List of candidate who have applied along with percentage and percentile score for Management quota seats | Nil |

14. Results of Admission Under Management seats/Vacant seats

|  |
| --- |
| Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over) |
| Score of the individual candidate admitted arranged in order or merit | 45% (Around) |
| List of candidate who have been offered admission | 19 No. as yet |
|

|  |  |  |
| --- | --- | --- |
| Sl. No | Roll Number | **Name** |
| 1 | 17800923001 |  ABHISHEK KUMAR |
| 2 | 17800923002 |  AYANDWIP JANA |
| 3 | 17800923003 |  DIPTENDU DAS |
| 4 | 17800923004 |  ESHA AICH |
| 5 | 17800923005 | JOYASHREE JANA |
| 6 | 17800923006 | MONALISA NAYAK |
| 7 | 17800923007 | PRAKASH PAL |
| 8 | 17800923008 | PRAMIT CHAKRABORTY |
| 9 | 17800923009 | SARISTHA BALA |
| 10 | 17800923010 | SOUDIYA MULLICK |
| 11 | 17800923011 | TAMASHA ROY |
| 12 | 17800923013 | BIRENDRA KRISHNA MAJI |
| 13 | 17800923014 | SAIKAT MAITY |
| 14 | 17800923015 | VASU VEDANT PUROHIT |
| 15 | 17800923016 | RANJIT BERA |
| 16 | 17800923017 | PRIYA CHHARI |
| 17 | 17800923018 | SOURAV GHARAI |
| 18 | 17800923019 | AMITA PRASAD MAHATO |
| 19 | 17800923020 | ARNAB DUTTA |

 |
| Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate | 3 |
| List of the candidate who joined within the date, vacancy position in each category before operation of waiting list |

15. Information of Infrastructure and Other Resources Available

|  |  |
| --- | --- |
| Number of Class Rooms and size of each | 4 rooms -165 sq.m each |
| Number of Tutorial rooms and size of each | 1 room -165 sq.m |
| Number of Laboratories and size of each | 1 room – 300 sq.m |
| Number of Drawing Halls with capacity of each | 1 room -300 sq.m |
| Number of Computer Centres with capacity of each | 1 room, Capacity 60 Nos. |
| Central Examination Facility, Number of rooms and capacity of each | 1 room |
| Barrier Free Built Environment for disabled and elderly persons | 1 room |
| Occupancy Certificate | Yes |
| Fire and Safety Certificate | Yes |
| Hostel Facilities | No |

**Library**

Number of Library books/ Titles/ Journals available (program-wise)
1. Number of Library Book: 7500
2. Number of Title: 1420

**Available National Journal-**

a) Indian Journal of Training and Development (IJTD)
b) MAIMT- Journal of IT & Management
c) MERI-Journal of Management & IT
d) The Journal of Venture Capital & Financial Services
e) Modern Management: A Journal of IIMS- Kolkata

**Available International Journal**

a) International Journal for Management Research
b) International Economics and Finance Journal (IEFJ)
c) International Journal of Information Technology & Knowledge Management
d) International Review of Business and Finance
e) International Journal of Applied Marketing and Management
f) International Journal of Banking, Risk and Insurance
g) International Journal on Customer Relations

**List of online National/ International Journals subscribed Online subscribe International Journal**

1. International Journal of Applied Marketing and Management
2. International Journal of Banking, Risk and Insurance
3. International Journal on Customer Relations
4. Journal of Strategic Human Resource Management

E- Library facilities: Yes: **Emerald** Publishing

**Laboratory and Workshop**

|  |  |
| --- | --- |
| List of Major Equipment/Facilities in each Laboratory/ Workshop | 20 No. PC |
| List of Experimental Setup in each Laboratory/ Workshop | NA |
| Computing Facilities |  YES |
| Internet Bandwidth    | 20 |
| Number and configuration of System |  Widows 10 |
| Total number of system connected by LAN | 20 PC |
| Total number of system connected by WAN | 1 |
| Major software packages available | Microsoft Software |
| Special purpose facilities available | Nil |
| Innovation Cell | YES |
| Social Media Cell | YES |
| Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments | Nil |

**List of facilities available**

|  |  |
| --- | --- |
| Games and Sports Facilities | Yes |
| Extra-Curricular Activities | YES |
| Soft Skill Development Facilities | Yes , Conducted on  every Saturday |

**Teaching Learning Process**

|  |  |
| --- | --- |
| Curricula and syllabus for each of the programmes as approved by the University | Yes |
| Academic Calendar of the University | Yes |
| Academic Time Table with the name of the Faculty members handling the Course | We follow University Academic Calendar |
| Teaching Load of each Faculty | 16 classes per week |
| Internal Continuous Evaluation System and place | Exists |
| Student’s assessment of Faculty, System in place | Yes |
| **For each Post Graduate Courses give the following:** |
| Title of the Course | Master of Business Administration |
| Curricula and Syllabus | As per MAKAUT Syllabus |

**Special Purpose**

|  |  |
| --- | --- |
| Software, all design tools in case | KOHA Software for Lab |
| Academic Calendar and frame work | As per MAKAUT |

16. Enrolments of students in the last 3 years

MBA (2021-23) : 24

MBA (2022-24) : 18

MBA (2023-25) : 19

17. List of Research Projects/ Consultancy Works

|  |  |
| --- | --- |
| Number of Projects carried out, funding agency, Grant received  | Project on IPR, MSME |
| Publications (if any) out of research in last three years out of masters projects | 10 papers |
| Industry Linkage | Bengal Beverage , SKP, Edelweiss, Berger Paints, Patton International Ltd., BHAWANI ENCLAVES PRIVATE LIMITED , BATA Pvt. Ltd., ITC, Jindal Cement, Future Generali, sbi Mutual fund, Aditya birla, **Kotak** Mahindra Bank etc. |
| MoUs with Industries (minimum 3) | Yes |

18. LoA and subsequent EoA till the current Academic Year

19. Accounted audited statement for the last three years

20. Best Practices adopted, if any: MOOCs Programme initiated

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated with regard to Mandatory Disclosure.